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**Facilities Planning & Safety Unit**

Site Inspection Check List for:

**Central Services - OAR 333-535-0205**

PR# \_\_\_\_\_ Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

Provider: \_\_\_\_\_

Project: \_\_\_\_\_

Address: \_\_\_\_\_

Present at Site Inspection:  
\_\_\_\_\_

Intended Occupancy Date: \_\_\_\_\_

Required **PRIOR** to Approved Inspection:

RECEIVED?

YES NO NA

Certificate of Occupancy (CO) from governing jurisdiction

MEP Close-Out verification (if required)

**SITE INSPECTION:**

**INTERIOR = Verify that the facility has installed:**

**SOILED UTILITY ROOM:**

YES NO NA

The following shall be provided: 333-535-0250 (1)

Utility room physically separated from all other areas of the department.

Work space to handle the cleaning and initial sterilization/disinfection of all medical/surgical instruments and equipment.

Work tables, sinks, flush-type devices, and washer/sterilizer decontaminators

- Lockers, showers, and toilets for staff employed in this area if these facilities are not available in adjacent employee facilities servicing other soiled areas.

## CLEAN ASSEMBLY/UTILITY ROOM:

YES NO NA

- Room Shall Contain: 333-535-0205 (2)
- Work space and equipment for terminal sterilizing medical and surgical equipment and supplies and hand-washing stations
- Hand-washing stations
- A sterilization room shall be provided that is used exclusively for the inspection, assembly, and packaging of medical/surgical supplies and equipment for sterilization. 333-535-0205 (2)(a)
- Access to the sterilization room shall be restricted. 333-535-0205 (2)(a)(A)
- This room shall contain Hi-Vacuum or gravity steam sterilizers and sterilization equipment to accommodate heat-sensitive equipment (ETO sterilizers) and ETO aerators. 333-535-0205 (2)(a)(B)
- Sterilization room shall contain: 333-535-0205 (2)(a)(C)
- Work tables & Counters
- Hand-washing station
- Ultrasonic storage facilities for back up supplies & instruments
- Drying cabinet or equipment
- The area shall be designed to accommodate sterilizer carts for loading of prepared supplies for sterilization. 333-535-0205 (2)(a)(D)

## STORAGE AREA:

YES NO NA

- A room for breakdown shall be provided for manufacturers' clean/sterile supplies. The clean processing area shall not be in this area but in an adjacent space. 333-535-0205 (3)

## EQUIPMENT STORAGE ROOM:

YES NO NA

- Storage for packs, etc. shall include provisions for ventilation, humidity, and temperature control. 333-535-0205 (4)

## CART STORAGE:

YES NO NA

- This area shall be adjacent and easily available to clean and sterile storage and close to the main distribution point to keep traffic to a minimum and ease workflow.
- 333-535-0205 (5)